

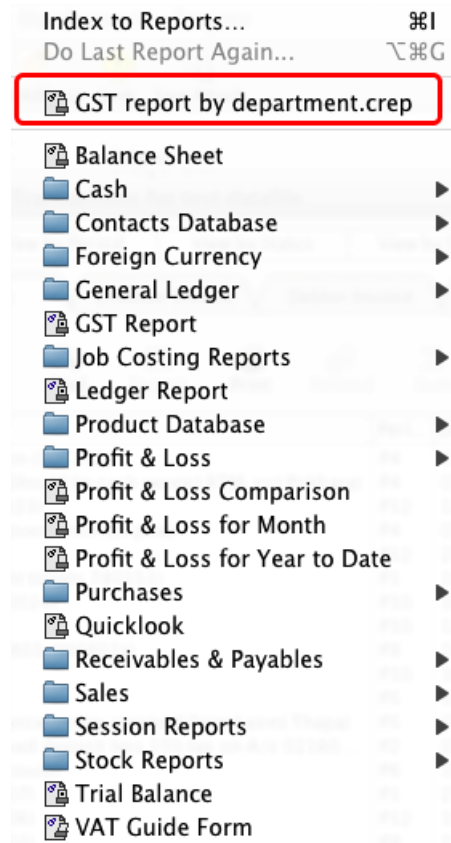
GST/VAT report by department

Can run ledger with chosen department

Installing report

To install the report see the installation instructions at
http://moneyworks.com.np/files/Moneyworks_report_installation_instructions.pdf

Select the report from the Moneyworks Report menu



Choose **GST report by department** from the report menu

Set report options

Settings for "GST report by department"

Options

1 End date: 15/01/2009

2 Dept Accs only

3 Insert Pagebreak

Preview

Cancel

Output to...

Preview

Title

Date Page

Title: GST report by department

1. End date:

Enter the date you want to run report up to.

2. Dept Accs Only:

If you want to run report for undepartmentalised accounts as well, then uncheck this option. (As shown above, if there are accounts with no department, they won't be included).

3. Insert pagebreak:

If you want to insert a pagebreak after each department is printed then check this option.

To preview the report:

GST report by department

GST Report Kathmandu Software						
1	2	3	4	5	6	7
Sales						
DI	18/12/2008	001168	200 MB space for storage of e-mail	6,000.00	780.00	6,780.00
DI	19/12/2008	001167	Email & Web site hosting 1 year	12,000.00	1,560.00	13,560.00
Code				Net	GST	Gross
V				0.00	0.00	0.00
				18,000.00	2,340.00	20,340.00
				18,000.00	2,340.00	20,340.00

Purchases						
CP	01/01/2009	002360	Sugar	84.96	11.04	96.00
CP	01/01/2009	002359	13 A Power socket, computer socket a...	3,120.00	405.60	3,525.60
Code				Net	GST	Gross
V				3,204.96	416.64	3,621.60
				3,204.96	416.64	3,621.60

Pokhara

Sales						
DI	01/01/2009	001171	Install games/educational software on ...	350.00	45.50	395.50
DI	01/01/2009	001171	Renew dialup account with Worldlink ...	1,600.00	208.00	1,808.00
DI	01/01/2009	001170	Replacement set of printer cartridges fo...	2,035.40	264.60	2,300.00
Code				Net	GST	Gross
V				3,985.40	518.10	4,503.50
				3,985.40	518.10	4,503.50

Purchases						
CP	01/01/2009	P000174	Electricity	940.00	0.00	940.00
CP	01/01/2009	P000173	Mobile bill	626.84	0.00	626.84
CP	01/01/2009	P000176	(£20.85 x 133.769)	2,789.00	0.00	2,789.00
CP	01/01/2009	P000172	2Gb for laptop + 1Gb for desktop (£53...	7,210.00	0.00	7,210.00
Code				Net	GST	Gross
Z				11,565.84	0.00	11,565.84
				11,565.84	0.00	11,565.84

8	9	10	11	12	13	14
TC	Net Sales	Tax on Sales	Gross Sales	Net Purchase	Tax on Purchase	Gross Purchase
	0.00	0.00	0.00	0.00	0.00	0.00
V	21,985.40	2,858.10	24,843.50	3,204.96	416.64	3,621.60
Z	0.00	0.00	0.00	11,565.84	0.00	11,565.84
	0.00	0.00	0.00	0.00	0.00	0.00
	0.00	0.00	0.00	0.00	0.00	0.00
	21,985.40	2,858.10	24,843.50	14,770.80	416.64	15,187.44

Choose **preview** from the **Output to** popup menu and click the **preview** button.

Report Columns:

The report columns are the same as the standard Moneyworks GST report.

1. Type: Shows the account type.

2. Date: Shows transaction date.
3. Ref. no: Transaction reference number (e.g. the invoice or payment number).
4. Description: Transaction description.
5. Net: Shows net amount.
6. GST: Shows GST amount.
7. Gross: Shows Gross amount.

Summary at the bottom of the report:

8. TC: Tax code.
9. Net sales: Shows total Net sales of all departments.
10. Tax on sales: Shows total tax on sales of all departments.
11. Gross sales: Shows total Gross sales of all departments.
12. Net purchases: Shows total Net Purchase of all departments.
13. Tax on purchases: Shows total tax on purchase of all departments.
14. Gross purchases: Shows total Gross purchases of all departments.